



**London  
Sinfonietta**  
making new music



**London Sinfonietta**  
**Learning & Participation Manager**  
Full time  
**November 2025**



## About London Sinfonietta

The London Sinfonietta is at the forefront of contemporary arts in the UK and internationally. We are one of the world's finest contemporary music ensembles with a reputation built on cutting edge programming and virtuosic performances. Founded in 1968, we have commissioned over 450 new works and premiered many hundreds more. We always seek to inspire more people with the sound of new music – across contemporary classical, jazz and experimental music – at venues including contemporary arts spaces, electronic music venues and international concert halls.

We are resident at London's Southbank Centre and Artistic Associate at Kings Place, perform around the UK and internationally, and have an extensive catalogue of recordings. We develop new talent from school projects through to early career professionals, ensuring the next generation of contemporary music creators thrives. We break new ground in the digital sphere and have created a participatory app with the musician Steve Reich which is still being used world-wide and launched our own digital channel.

We believe that contemporary arts and music are relevant to all people's lives, and commission and produce work that addresses issues affecting modern society, to connect with wider audiences and engage their imaginations. In 2021, we pioneered in the UK the first ever entirely bicycle-powered classical concert, working with theatre director Katie Mitchell in the staging of [Laura Bowler's Houses Slide \(2021\)](#). More recently, we staged Alicia Jane Turner's one-person opera [Tell me when you get home](#) with an all-female and non-binary creative team, which explored gendered experiences of walking home alone at night. We regularly collaborate with artists from other genres and have also worked extensively with choreographers, visual artists and animators.

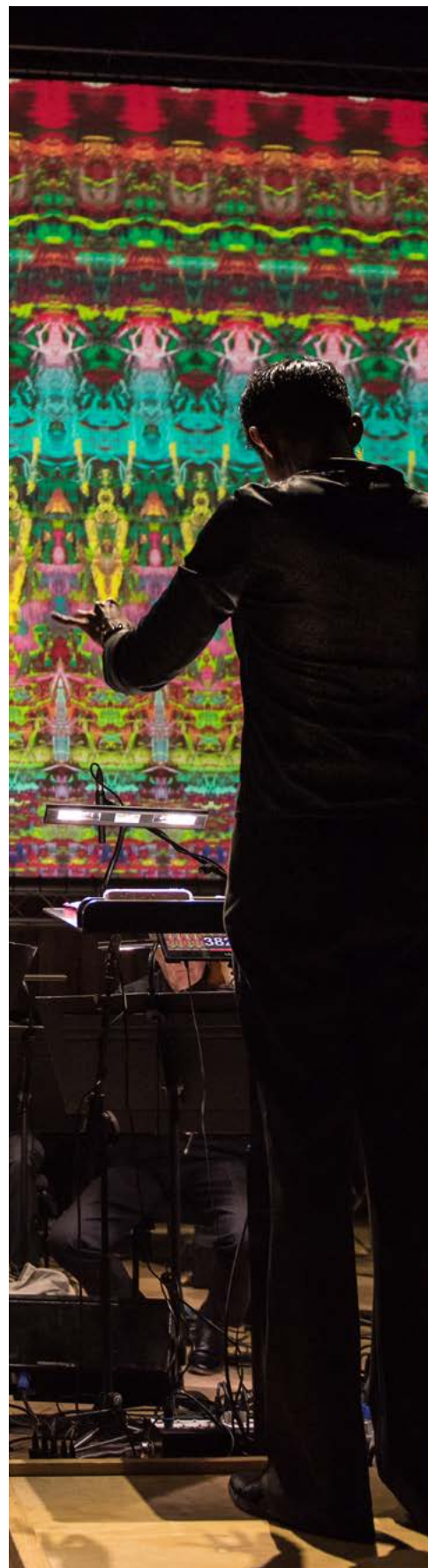
Following the Covid Pandemic, we are now working hard to rebuild our national and international touring programme. With more UK performance dates in our diary, we will also be touring to Poland, Norway, Ireland and Holland in the 2025-26 season.

Our participation and learning work has gone from strength to strength over the past 35 years, after we were the first orchestra in the UK to establish a music education programme in the early 1980s. We reach thousands of people a year via public participation opportunities at concerts and events, schools and community engagement (both live and online) including our [Sound Out](#) concerts and [Composition Challenge](#) workshops and concerts involving the public on stage with us. Our [talent development programmes](#) provide world-class training to early career musicians through our side-by-side projects and composers are supported on our recurring [Writing the Future](#) scheme which, in the current round, is supporting, producing and performing the work of four music creators including those from non-classical and diverse backgrounds.

We take positive action in relation to artist representation. In 2021-22, our new commissions came from 52% men and 48% women, with 24% representing Global Majority backgrounds, and our public participation work actively engages underrepresented groups to perform with us on-stage.

The London Sinfonietta is a member of the Arts Council England's National Portfolio of Organisations and has confirmed funding from them until at least the end of March 2028, by when (along with all other NPO organisations in the UK) we will have reapplied to remain in the Portfolio.

We are now starting to work towards our 60th Anniversary of the organisation which lands in January 2028.







## ***The role and who we are looking for***

The Learning & Participation Manager is responsible for the planning and delivery of the organisation's work with schools, community groups, young musicians & composers and adult public participants. The postholder has significant creative freedom to create and shape projects for those beneficiaries, working with the Chief Executive & Artistic Director and colleagues to ensure the programme fits in with the organisation's mission, business priorities and funding relationships. The aim is to ensure the programme delivers in areas and to people where the London Sinfonietta can make the most difference.

The role line manages freelance project workers and, as part of a small team, will always be working closely in partnership with the other departments of the London Sinfonietta. The Learning & Participation work has been brought into the heart of the organisation's thinking such that project culminations are supported by the production team of the organisation and young people and public participants are brought centre stage into London Sinfonietta season concerts at least once a season. At the moment, certain strands of the programme, including the Composition Challenges project, have confirmed multiple-year project funding in place.

This is a rewarding and varied role, offering a lot of possibilities to the right candidate at the right stage of their career. The post offers the chance to not only to produce the delivery of projects but also contribute to strategic level discussions about how the programme should evolve.

**“The world’s top  
new music ensemble”**  
The Times



### **Project Planning - Artistic and Budgetary**

- Work with the CEO & AD to devise the annual Learning & Participation programme ensuring that the artistic principles and priorities of the London Sinfonietta are embedded in the activity and that it aligns with current trends within the industry and Arts Council England's priorities.
- Support the development of strategic relationships in order to develop partnerships within Learning & Participation activity including; Local Authorities, Music Education Hubs, Schools, UK Conservatoires, venues, funders, arts institutions and other potential partners across the UK.
- Shape the artistic content of P&L projects, including creating effective project plans, negotiating with creative personnel, curating and commissioning supporting materials as appropriate, including digital content.
- Lead on our Composition Challenges and Sound Out programmes with schools, championing creative composition in the classroom.
- Work collaboratively with the Concerts & Production team on special artist and audience development projects such as our Writing and Playing the Future programmes and public participation moments in concerts.
- Play a role in contributing to the organisation's Equality, Diversity and Inclusion policy and plans in order to ensure the London Sinfonietta's Learning & Participation programme has a relevant and powerful impact on people from all sections of society.
- Work with the CEO & AD and Head of Finance to set annual and individual project budgets for the Learning & Participation programme.

### **Project Planning - Delivery**

- Be responsible for the efficient logistical planning and professional delivery of all Learning & Participation activity, achieved through the post-holder's work, the supervision of freelance producers and other members of the London Sinfonietta team as appropriate.
- Lead on the delivery of individual P&L projects, including the selection of artists, repertoire and ensemble musicians, ensuring that the content and structure is suitable for target audiences.
- Liaise and build good relationships with key artistic stakeholders including the London Sinfonietta musicians, artists and venues.
- Lead on the communication of project details to partners, participants and colleagues through comprehensive and timely schedules and regular written/verbal updates.
- Ensure Learning & Participation events run smoothly, acting as an on-site Event Manager where required.
- Ensure that information from events is reported back to colleagues for post-event actions and to fulfil funding obligations.

### **Management, team working and representing the organisation**

- Manage freelance Learning & Participation Producers including ensuring they have a suitable level of knowledge in event delivery and safeguarding.
- Manage the work of any Intern or Placement position as related to Learning & Participation projects.
- Liaise closely with the CEO & AD and Head of Development to supply text, budgets, advance project plans and any other relevant supporting materials for current and prospective funding applications and reports.
- Work with the Marketing team to plan bespoke marketing activity for individual projects, including writing effective copy and creating content for social media and websites.
- Work with the CEO & AD to research and develop new programmes of work.
- Represent the London Sinfonietta at external meetings, deputising for CEO & AD for Participation & Learning-related matters where appropriate.
- Attend Industry networking and conference events as appropriate (ISM, ABO etc).



## Administration

- Liaise with the Head of Finance to keep accurate financial records and report on project budgets and actuals.
- Ensure that artists, venues and partners receive appropriate and timely contracts or agreements, and that invoices are processed in line with the organisation's financial processes.
- Ensure that effective monitoring and evaluation systems for all P&L activity are in place and regularly updated / maintained.

## Compliance

- Act as Designated Safeguarding Officer for the London Sinfonietta, attending training where necessary to ensure that systems and processes around safeguarding are effective and compliant.
- Work with the CEO & AD to ensure that policies around Safeguarding and Child Protection are reviewed, updated and disseminated to artists, participants and staff members.
- Ensure that DBS checks are carried out where necessary
- Ensure that risk assessments for Learning & Participation activity are carried out.
- Work with the CEO & AD to ensure that Learning & Participation activity is compliant with GDPR regulations and ensure that any data processed, especially sensitive data, is confidentially and securely stored.

## Other duties

- Attend all Learning & Participation events (acting as event manager where applicable).
- All London Sinfonietta staff are normally required to attend concerts and events in London.
- Attend staff meetings and contribute to on-going strategic and operational discussions and decisions as part of the Management team.
- Take part in 1:1 meetings and periodic performance reviews, demonstrating a commitment to managing own learning and continuous professional development relevant to the role.
- Demonstrate a commitment to achieving London Sinfonietta's goals in equality, diversity and inclusion.
- Demonstrate discretion and confidentiality across any work regarding sensitive or personal information; work to organisation guidelines and protocols regarding Data Protection.
- To follow legal requirements and best practice in all aspects of Health & Safety, including safeguarding arrangements, taking reasonable care for yourselves and others and co- operating with management on all aspects of Health & Safety.
- Carrying out other reasonable tasks as required by the organisation.





## Person Profile - key skills, attributes and experience

### Essential

- Substantial experience in a similar role
- Experience in devising creative, high quality Learning & Participation projects, working with external practitioners and internal colleagues as required
- Experience of delivering participatory work including with children and young people, adults, musicians and professional artists
- Experience of managing freelance teams
- Experience of setting and managing budgets and forecasting
- Experience of initiating and developing partnerships
- Strong working knowledge of Safeguarding practice, and ability to act as Designated Safeguarding Officer for the organisation (training as DSO can be provided)
- Strong understanding of formal and informal education, including Music Education Services/Hubs
- An understanding of planning and managing live music performance events
- Experience and/or training in music
- Good knowledge of classical music
- An enthusiasm for the work of the London Sinfonietta and/or contemporary culture
- Ability to work on own initiative and also in a team
- Excellent communication skills, both written and verbal
- Experience of working to a budget
- Meticulous attention to detail
- Flexibility and good organisational skills
- The ability to prioritise a varied workload
- A high level of computer literacy and a confidence in learning new software

### Desirable

- Knowledge of contemporary classical music and composers
- Experience working with professional musicians
- Knowledge of Trusts and Foundations and funding requirements in general, including Arts Council England
- Designated Safeguarding Officer experience, and relevant training in Safeguarding processes
- Experience of developing participation and learning strategy, preferably within an ACE NPO
- Experience of community arts practice and placemaking work
- Understanding and experience of administering Monitoring and Evaluation systems
- Experience with bespoke organisational software. LS uses ArtsVision and Tessitura.
- Knowledge of Data protection regulations (GDPR) as applicable to an L&P Programme





## Working at London Sinfonietta

We are a small, friendly and enthusiastic team based at Theatro Technis, in Camden (near Mornington Crescent and Kings Cross St Pancras stations). We are a hands-on organisation, with all staff able to input into the strategic direction of a world-renowned contemporary arts organisation. We have a commitment to professional development with regular training opportunities available. Staff mix regular home-working with being in the office and at events; our performances offer a regular social aspect, with staff able to access complimentary concert tickets for LS concerts as well as receive discounts at Southbank Centre's on-site cafes and shops. We offer 25 days holiday per year (rising by 1 day per year after 5 years' service to a maximum of 30 days) plus bank holidays, along with an enhanced maternity and paternity leave provision.

## Equity and Diversity

London Sinfonietta is committed to becoming a more diverse and inclusive organisation and is investing to become more representative of the communities in which we work. We believe that different ideas, perspectives and backgrounds are essential to making new music, and when people feel respected and included, they can be more creative, innovative and successful in their work.

We encourage applications from those who are currently under-represented in our workforce and also more widely in the classical music industry, including applicants who are deaf, disabled, or who experience barriers due to ethnicity, gender identity and/or socio-economic background.

To ensure that our equal opportunities process is effective and to monitor the range of people who are applying to work with us, please complete an Equality and Diversity monitoring form with your application. Please access the form by clicking the following link or copying and pasting the address into your web browser: <https://forms.office.com/r/BJtU7MUFPc>. All responses submitted are anonymous and will not be used by the interview panel for the purposes of selection.

## Data Protection

London Sinfonietta is aware of its obligations under the General Data Protection Regulation (GDPR) and is committed to processing your data securely and transparently. Please visit <https://londonsinfonietta.org.uk/privacy-and-cookie-policy> which sets out, in line with GDPR, the types of data that we collect and hold on you and how the data is processed.

**“If I was the British Government, I’d declare the London Sinfonietta a national treasure...”**  
Steve Reich



## Terms and Conditions

### Full time

**Line Manager:** Chief Executive & Artistic Director

**Hours of Work:** Ideally full time. Normal office working hours are 10am to 6pm, (or 9.30-5.30pm or 9am-5pm depending on requirements and by negotiation). In practice, the demands of the job will require working outside these hours, including attendance at London Sinfonietta concerts at evenings and occasional weekends as necessary. A time off in lieu policy applies for days worked at weekends or bank holidays.

**Place of work:** Theatro Technis, 26 Crowndale Road, London, NW1 1TT. Most employees are hybrid. London Sinfonietta will provide a laptop or other home working equipment as required. Concerts, workshops and events take place regularly at London venues and across the UK. Occasional travel throughout the UK may therefore be required.

**Salary:** c. £31,000 - £33,000 p.a (pro rata if part-time), depending on experience

**Pension:** We operate a contributory pension scheme which you will be auto-enrolled into (subject to the conditions of the scheme). LS contribute an amount equal to 3% of salary, with the Employee making a contribution of 5% of salary.

**Annual Leave:** 25 days plus 8 statutory bank holidays (pro rata if part-time)

**Start date:** To be agreed (January / February 2026)

**Additional info:** Owing to the nature of the work, this position is subject to the completion of an enhanced Disclosure and Barring Service (DBS) check







## How to apply

To apply for the position of Learning & Participation Manager at London Sinfonietta, please send a cover letter including supporting statement outlining why you want to work for the London Sinfonietta and how you meet the person specification, and your CV to [recruitment@londonsinfonietta.org.uk](mailto:recruitment@londonsinfonietta.org.uk) by **Monday 8 December 2025**. Please include a full employment history in your CV.

All applicants must also complete the online [Equity and Diversity form](#). Please note that the responses submitted are anonymous and for monitoring effectiveness of our recruitment processes only and will not be used by the interview panel for the purposes of selection.

The closing date for applications is midnight, **Monday 8 December 2025**.  
First round of interviews to take place week commencing **15 December 2025**.

For any queries please contact [Ada.EggKoskiluoma@londonsinfonietta.org.uk](mailto:Ada.EggKoskiluoma@londonsinfonietta.org.uk)

